



JAKARTA INTERNATIONAL UNIVERSITY

K-Eduplex, Jl. Ganesha 2, Lot B1, Deltamas, Desa Pasirranji, Kec. Cikarang Pusat,
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Bekasi, April 16, 2024

Number : 582/JIU/ACD/IV/2024
Attachment : Academic Calendar of Even Semester 2023/2024
Subject : Final Exam System – Exam Card & Change in Final Exam Date

Dear JIU Lecturers,

We hope this letter finds you well in detailed information. We are writing to inform you about the **final exam system and change in the date of the final exam** of even semester academic year 2023/2024.

a. Final Exam System – Exam Card

The final exam system of even semester academic year 2023/2024 will be the same as mid-term exam of even semester academic year 2023/2024. Students are required to paid all the liabilities enable to get the exam card. Moreover, for those students who are not able to pay the liabilities are required to have a meeting with Student Affairs at least a week before the final exam started. The exam card will be utilized as a proof that the student is eligible to take the final exam.

The period of requesting exam card by students to Academic Affairs will be on April 19 – May 3, 2024. Please be notified, that the lecturers or final exam supervisors should check the student's exam card before they start the exam. For those students who do not have an exam card will not be allowed to join the final exam.

b. Change in Final Exam Date

Due to the holiday on May 9 – 10, 2024, it has become necessary to reschedule the final exam from its previously announced date. The new date for the final exam is on May 6 - 14, 2024. Moreover, the exam will be held approximately in 5 days but 2 weeks of duration.

Find more detailed information of final exam period below;

Day 1 → Monday, May 6, 2024

Day 2 → Tuesday, May 7, 2024

Day 3 → Wednesday, May 8, 2024

Day 4 → Monday, May 13, 2024 will be a final exam schedule for all courses that was previously scheduled on Thursday 9, 2024.

Day 5 → Tuesday, May 14, 2024 will be a final exam schedule for all courses that was previously scheduled on Friday 10, 2024.

Moreover, for the make-up final exam will be held on Wednesday – Friday, May 15-17, 2024.



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For more detailed information regarding the final exam can be checked through the Academic Calendar that can be found in the attachment of this email.

We understand that this change may inconvenience some of you, and we sincerely apologize for any disruption this may cause to your schedules. We kindly request all lecturers to take note of this change and adjust the schedules accordingly. Additionally, we encourage lecturers to notify the students as well.

If you have any questions or concerns regarding the exam card and final exam date change, please do not hesitate to reach out to email; academic@jiu.ac. Your understanding and cooperation are greatly appreciated.

Thank you for your attention to this matter.

Warm regards,

Alfred Tenggono, M.Kom.
Director of Academic Affairs

EVEN SEMESTER
(Period: January 15 - May 10, 2024)

January 2024							
Week	M	T	W	T	F	S	S
	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
1	15	16	17	18	19	20	21
2	22	23	24	25	26	27	28
3	29	30	31				

February 2024							
Week	M	T	W	T	F	S	S
				1	2	3	4
4	5	6	7	8	9	10	11
5	12	13	14	15	16	17	18
6	19	20	21	22	23	24	25
7	26	27	28	29			

March 2024							
Week	M	T	W	T	F	S	S
					1	2	3
Mid Exam	4	5	6	7	8	9	10
9	11	12	13	14	15	16	17
10	18	19	20	21	22	23	24
11	25	26	27	28	29	30	31

April 2024							
Week	M	T	W	T	F	S	S
12	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
13	15	16	17	18	19	20	21
14	22	23	24	25	26	27	28
15	29	30					

May 2024							
Week	M	T	W	T	F	S	S
			1	2	3	4	5
Final	6	7	8	9	10	11	12
Grading	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	31		

Academic Calendar		Student Activity & Holiday <i>*) Holiday is possibly change. Any update will be informed later.</i>	
Date	Agenda	Date	Agenda
1 - 5	Instalments 1 - Tuition Fee (Even Semester)	1	New Year's Day
2 - 5	Academic Advising Period	8 - 12 Jan	Bible Reading: New Testament
8	GPA of "Odd Semester" is Available in SIAKAD	8 Jan	Year Opening Ceremony for JIU
8 - 12	Enrollment / Course Registration	5 - 10 Jan	Mission Trip 1 (Bogor)
15	Day 1 - Even Semester		

Date	Agenda	Date	Agenda
1 - 7	Instalments 2 - Tuition Fee (Even Semester)	8	Isra Mir'aj
		9	Chinese New Year - Public Mass
		10	Chinese New Year Day

Date	Agenda	Date	Agenda
1 - 7	Instalments 3 - Tuition Fee (Even Semester)	11	Saka New Year 1946
4 - 8	Mid-term Exam	12	Saka New Year 1946 - Public Mass
13 - 15	Mid-term Exam Make Up	15	JIU Sport's Day
18 - 22	Grading Period of Mid-term Exam	29	Good Friday

Date	Agenda	Date	Agenda
1 - 5	Instalments 4 - Tuition fee (Even Semester)	10 - 11	Eid Fitri Mubarak 1445H
		8, 9, 12, 15	Public Holiday Eid Mubarak 1444H (Cuti Bersama)
		26	JIU Art's Festival

Date	Agenda	Date	Agenda
6 - 8 & 13 - 14	Final Exam	1	Labor Day
15 - 24	Grading Period of Final Exam	9	Ascension Day of Jesus Christ
27 - 31	Academic Advising Period	10	Public Mass Holiday - Ascension Day of Jesus Christ
27 - 31	Enrollment / Course Registration Supplementary	23	Vesak Day 2570
27	GPA of "Even Semester" is Available in SIAKAD	24	Public Mass Holiday - Vesak Day 2571
15 - 17	Make-up Final Exam Period	20 - 31 May	Semester Break (Student Vacation)
15 - 24	Grading Period of Make-up Final Exam		